Auburn University Job Description

Job Title: Tech III, Sign
Job Code: ND58
FLSA status: Non-Exempt
Job Family: Facilities, Maintenance, & Operations
Job Function: Facilities Services

Grade: ST11 $35,500 - $53,300

Job Summary
Under limited supervision, responsible for performing work on campus-wide signage and street line painting to ensure a safe work environment for university students and staff. Responsible for the safe handling, installation, and removal of materials used for parking lot, crosswalk, and street markings such as water/oil-based paints and torch grade thermoplastic. Troubleshoot and executes major or complex repairs and project designs for interior/exterior sign projects such as building name lettering, monument sign installation, street signage, door directories, and way-finding signage to include ADA requirements. Provides communication to campus clients and Facilities Management concerning projects updates, work quotes, and material standards.

Essential Functions

1. Serves as one of the university's technical experts on sign materials, repairs, removal, and maintenance. Plans, schedules, and oversees major project installation.
2. Serves as one of the university technical experts on parking lot layout, crosswalk and stop bar installation, and street marking to include ADA compliance.
3. Serves as the technical expert for all shop machinery such as engravers, vinyl plotter, flat-bed printer, and motorized paint sprayer. This carries the expectation that this position would be responsible for training of lower-level technicians.
4. Performs inspections on campus buildings for materials that may get disturbed during signage removal/installation that may contain asbestos and/or lead based paint.
5. Coordinates and plans assigned work order priority. Identifies options, develops solutions, and takes action when responding to customer requests.
6. May be responsible for meeting and maintaining training and certification requirements as outlined by the department's training and credentialing requirements.
7. May be required to serve in an on-call status and remain work-ready when scheduled Sign Shop work is being conducted on Auburn Universities campus after hours and/or on weekends.
8. May perform other duties as assigned.

Supervisory Responsibility

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.
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Minimum Required Education and Experience

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<tr>
<th>Education</th>
<th>Focus of Education/Experience</th>
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<tr>
<td>High School</td>
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Experience (yrs.) 5

Substitutions allowed for Education:
Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:
Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge

Basic or advanced physical and mental skills and abilities. Knowledge of use of hand tools, power tools, heavy machinery or other equipment. Use of intermediate math, reading and writing skills. Knowledge of proper use of personal protective gear. Knowledge of special safety and regulatory procedures. Knowledge of ADA requirements and standards. Knowledge of Traffic Control Pavement Marking requirements and standards.

Certification or Licensure Requirements

Valid Drivers License
Asbestos Abatement Worker (Completed within the first 180 days of employment)
Traffic Control Technician Certification (ATSSA - American Traffic Safety Services Association)
Pavement Marking Technician Certification (ATSSA - American Traffic Safety Services Association) (Completed within the first 365 days of employment)

Pre-Employment Screening Requirements

Physical Requirements/ADA

Regularly involves lifting, bending or other physical exertion. Often exposed to one or more elements such as heat, cold, noise, dust, dirt, chemicals, etc., with one often to the point of being objectionable. Injuries may require professional treatment.

Externally imposed deadlines; set and revised beyond one's control; interruptions influence priorities; difficult to anticipate nature or volume of work with certainty beyond a few days; meeting of deadlines and coordination of unrelated activities are key to position; may involve conflict-resolution or similar interactions involving emotional issues or stress on a regular basis.

Job frequently requires standing, walking, sitting, reaching, climbing or balancing, stooping/kneeling/crouching/crawling, talking, hearing, handling objects with hands, and lifting up to 50 pounds.

Job occasionally requires and lifting up to 100 pounds.

Ability to see information in print and/or electronically, ability to distinguish colors.

Date: 8/23/2023