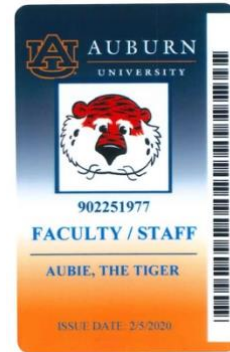# How to Clock in and Out – Non-Exempt Positions
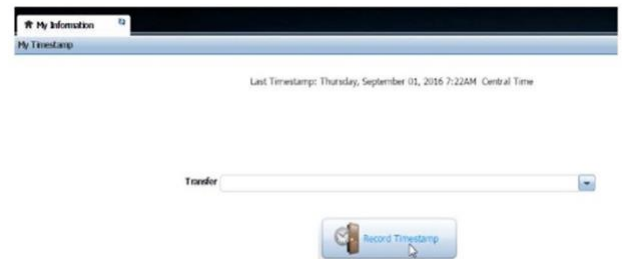
Clock In or Out at Terminals

1. Swipe your AU badge.

Clock In or Out at a Computer

1. Visit the Kronos website at autime.auburn.edu.
2. Submit your AU user identification and password.
3. Click **"Record Timestamp."**

Website: auburn.edu/tigertime

Email: tigertime@auburn.edu