

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 New Year's Day	2 AU Holiday	3 AU Holiday BW 1 pay date	4
5	6	7 F9 1 EPAF all approvals by Noon	8 F9 1 Late Pays/LWOP approvals by 2 pm	9 BW 2 EPAF all approvals by Noon	10 F9 1 Runs BW 2 Late Pay/LWOP approvals by 2 pm	11
12	13 BW 2 Timecard review finalized/locked for editing 12 pm (Noon)	14 BW 2 Runs	15 F9 1 pay date	16	17 BW 2 pay date	18
19	20 Martin Luther King Jr.	21 F9 2 EPAF all approvals by Noon	22 F9 2 Late Pays/LWOP approvals by 2 pm	23 BW 3 EPAF all approvals by Noon	24 F9 2 Runs BW 3 Late Pay/LWOP approvals by 2 pm MN 1 EPAF all approvals by Noon	25
26	27 BW 3 Timecard review finalized/locked for editing 12 pm (Noon) MN 1 Late Pays/LWOP approvals by 2 pm	28 BW 3 Runs	29 MN 1 Runs	30	31 BW 3 pay date F9 2 pay date MN 1 pay date	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 F9/MN Leave approval by 4:45	5 PLOP Runs	6 BW 4 EPAF all approvals by Noon	7 F9 3 EPAF all approvals by Noon BW 4 Late Pay/LWOP approvals by 2 pm	8
9	10 BW 4 Timecard review finalized/locked for editing 12 pm (Noon) F9 3 Late Pays/LWOP approvals by 2 pm	11 BW 4 Runs	12 F9 3 Runs	13	14 BW 4 pay date F9 3 pay date	15
16	17	18 F9 4 EPAF all approvals by Noon	19 F9 4 Late Pays/LWOP approvals by 2 pm	20 BW 5 EPAF all approvals by Noon	21 F9 4 Runs MN 2 EPAF all approvals by Noon BW 5 Late Pay/LWOP approvals by 2 pm	22
23	24 BW 5 Timecard review finalized/locked for editing 12 pm (Noon) MN 2 Late Pays/LWOP approvals by 2 pm	25 BW 5 Runs	26 MN 2 Runs	27	28 BW 5 pay date F9 4 pay date MN 2 pay date	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 F9/MN Leave approval by 4:45	5 PLOP Runs	6 BW 6 EPAF all approvals by Noon	7 F9 5 EPAF all approvals by Noon BW 6 Late Pay/LWOP approvals by 2 pm	8
9	10 BW 6 Timecard review finalized/locked for editing 12 pm (Noon) F9 5 Late Pays/LWOP approvals by 2 pm	11 BW 6 Runs	12 F9 5 Runs	13	14 BW 6 pay date F9 5 pay date	15
16	17	18	19	20 BW 7 EPAF all approvals by Noon	21 F9 6 EPAF all approvals by Noon BW 7 Late Pay/LWOP approvals by 2 pm	22
23	24 BW 7 Timecard review finalized/locked for editing 12 pm (Noon) F9 6 Late Pays/LWOP approvals by 2 pm MN 3 EPAF all approvals by Noon	25 BW 7 Runs MN 3 Late Pays/LWOP approvals by 2 pm	26 F9 6 Runs	27 MN 3 Runs	28 BW 7 pay date	29
30	31 F9 6 pay date MN 3 pay date					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 F9/MN Leave approval by 4:45	3 PLOP Runs BW 8 EPAF all approvals by Noon	4 BW 8 Late Pay/LWOP approvals by 2 pm	5
6	7 BW 8 Timecard review finalized/locked for editing 12 pm (Noon)	8 BW 8 Runs F9 7 EPAF all approvals by Noon	9 F9 7 Late Pays/LWOP approvals by 2 pm	10	11 F9 7 Runs BW 8 pay date	12
13	14	15 F9 7 pay date	16	17 BW 9 EPAF all approvals by Noon	18 BW 9 Late Pay/LWOP approvals by 2 pm	19
20	21 BW 9 Timecard review finalized/locked for editing 12 pm (Noon)	22 BW 9 Runs F9 8 EPAF all approvals by Noon	23 F9 8 Late Pays/LWOP approvals by 2 pm MN 4 EPAF all approvals by Noon	24 MN 4 Late Pays/LWOP approvals by 2 pm	25 F9 8 Runs BW 9 pay date	26
27	28 MN 4 Runs	29	30 F9 8 pay date MN 4 pay date			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 BW 10 EPAF all approvals by Noon	2 BW 10 Late Pay/LWOP approvals by 2 pm	3
4	5 BW 10 Timecard review finalized/locked for editing 12 pm (Noon)	6 BW 10 Runs	7 PLOP Runs	8 F9 9 EPAF all approvals by Noon	9 F9 9 Late Pays/LWOP approvals by 2 pm BW 10 pay date	10
11	12	13 F9 9 Runs	14	15 F9 9 pay date BW 11 EPAF all approvals by Noon	16 BW 11 Late Pay/LWOP approvals by 2 pm	17
18	19 BW 11 Timecard review finalized/locked for editing 12 pm (Noon)	20 BW 11 Runs SF 1 EPAF all approvals by Noon	21 SF 1 Late Pays/LWOP approvals by 2 pm	22 MN 5 EPAF all approvals by Noon	23 BW 11 pay date MN 5 Late Pays/LWOP approvals by 2 pm SF 1 Runs	24
25	26 Memorial Day	27	28 MN 5 Runs	29 BW 12 EPAF all approvals by Noon	30 SF 1 pay date MN 5 pay date BW 12 Late Pay/LWOP approvals by 2 pm	31