




AUBURN UNIVERSITY

OFFICE OF THE SECRETARY
TO THE BOARD OF TRUSTEES

MEMORANDUM

TO: Agenda Review Committee
FROM: Mr. Jon G. Waggoner, Secretary to the Board of Trustees 
RE: 2026-2027 Submission of Board Meeting Materials Schedule
DATE: July 7, 2026

On February 13, 2026 the Board of Trustees approved the 2026-2027 meeting dates. The schedule for the submission, review, and publication of the board meeting material shall be as follows:

| BOARD MEETING | MATERIALS DUE TO BOARD OFFICE | AGENDA REVIEW | COMMITTEE CHAIR CALLS | PUBLISH MATERIALS |
|---------------|-------------------------------|---------------|-----------------------|-------------------|
| 02/13/26 | 01/14/26 | 01/28/26 | 02/02/26 | 02/04/26 |
| 04/17/26 | 03/18/26 | 04/01/26 | 04/06/26 | 04/08/26 |
| 06/05/26 | 05/06/26 | 05/20/26 | 05/26/26 | 05/27/26 |
| 09/11/26 | 08/10/26 | 08/24/26 | 08/31/26 | 09/02/26 |
| 11/20/26 | 10/21/26 | 11/04/26 | 11/09/26 | 11/11/26 |
| 02/05/27 | 01/06/27 | 01/20/27 | 01/25/27 | 01/27/27 |
| 04/09/27 | 03/10/27 | 03/24/27 | 03/29/27 | 03/31/27 |
| 06/11/27 | 05/05/27 | 05/19/27 | 05/24/27 | 05/26/27 |

The materials are due **no later than 12:00 p.m.** on the applicable “due date.” Any materials received after the deadline will not be included until the next review period. By observing the deadlines, you allow enough time for our office to make any necessary changes in a timely manner.

If you have any questions or concerns, please contact our office.

cc: Board of Trustees
Dr. Christopher B. Roberts, President